

CHIPPEWAS OF NAWASH UNCEDED FIRST NATION  
JOB POSTING



**Child & Youth Strategy Worker**  
**(Band Member Preferred)**

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<b>Program:</b>	NCW (Ontario Indigenous Child & Youth Strategy)
<b>Reports To:</b>	Native Child Welfare Family Services Supervisor
<b>Term of Employment:</b>	One Year Contract – April 1, 2018 to March 31, 2019
<b>Wage:</b>	\$18.00
<b>Hours of Work:</b>	37.5 hours/week – requires a flexible schedule

The NCW Child & Youth Strategy Worker will be hired for a term contract position to work with the Native Child Welfare program and the Social Development Committee on the development and implementation of Family Support programming. The CYS Worker will provide a consistent and holistic model of family and youth (7-12 years) programming which will prevent child abuse and children entering or becoming involved with the children's aid society. This position will provide transportation for children and their families to have supervised access.

**MINIMUM QUALIFICATIONS**

- College diploma and/or University degree in the Social Sciences or working with youth
- 2 years recent and relevant experience in community-based programming
- Valid Ontario G class Driver's License with a clean abstract
- Use of Personal Vehicle may be required at times
- able to maintain privacy and confidentiality
- Knowledge of the Ontario Child Welfare system would be an asset
- Experience working with families and youth
- Experience developing and implementing family and youth programs
- Basic accounting, budgeting and reporting
- Effective verbal, written and non-verbal communication skills
- Recent and relevant experience in individual and group counselling
- Excellent time management and organizational skills
- Effective skills in data collection, analysis and proficiency in associated software
- Ability to work with minimal supervision and/or as a team member
- Willingness to provide the results of a recent Criminal Background Check, Vulnerable Sector Check and CAS check
- Willingness to take all reasonable and necessary precautions to ensure personal health and safety and that of fellow employees

**KNOWLEDGE, SKILLS & ABILITIES REQUIRED**

- Recent and relevant experience in community development
- Experience working with diverse populations and those that are hard to reach
- Experience in education, training or public speaking with both youth and adult audiences
- Knowledge of community systems and community agencies dealing with harm reduction and violence related issues
- Experience with partnership development and maintenance
- Able to effectively multi-task
- current knowledge of the Chippewas of Nawash Programs and Community
- able to comprehend technical data and statistics
- able to work with and trouble shoot office equipment (photocopier, computer, projector)
- ability to establish positive relationships and favorable rapport with others
- able to network effectively with others
- excellent problem-solving and conflict resolution skills
- able to compose content for letters, flyers and proposals
- ability to be detailed oriented and accurate able to organizing training/meetings/reports

**CLOSING DATE: Monday, March 12, 2018 at 12 pm. Late application will not be considered.** Band members and persons of aboriginal heritage are encouraged to apply. Forward cover letter and resume to: Administration Office, Chippewas of Nawash Unceded First Nation, 135 Lakeshore Blvd. Neyaashiinigmiing, Ontario, N0H 2T0. Identify position applied for on outside of the envelope. Fax (519) 534-2130. E-mail supervisor.ncw@gbtel.ca . Further information or a copy of the position description is available by visiting the Native Child Welfare Office or by calling (519) 534-3818  
**All Applications Are Appreciated However Only Those Selected For An Interview Will Be Contacted**



## CHIPPEWAS OF NAWASH UNCEDED FIRST NATION

### JOB DESCRIPTION

#### Child & Youth Strategy Worker (Band Member Preferred)

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- Excellent time management and organizational skills
- Effective skills in data collection, analysis and proficiency in associated software
- Ability to work with minimal supervision and/or as a team member
- Willingness to provide the results of a recent Criminal Background Check, Vulnerable Sector Check and CAS check
- Willingness to take all reasonable and necessary precautions to ensure personal health and safety and that of fellow employees

#### KNOWLEDGE, SKILLS & ABILITIES REQUIRED

- Recent and relevant experience in community development
- Experience working with diverse populations and those that are hard to reach
- Experience in developing and conducting surveys
- Experience in education, training or public speaking with both youth and adult audiences
- Knowledge of community systems and community agencies dealing with harm reduction and violence related issues
- Experience with partnership development and maintenance
- Able to effectively multi-task
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- able to work with and trouble shoot office equipment (photocopier, computer, projector)
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## **RESPONSIBILITIES**

1. The CYS Worker will provide client transportation for supervised visits, and appointment.
2. Review the existing programs and services for NCW and develop programs specific to parents and/or youth (ages 7-12 years).
3. Assist in the development, design, implement and outcome evaluations for child abuse and neglect prevention strategies and projects.
4. Collaborate with Band programs on social, cultural, educational or recreational programs and services.
5. Maintain appropriate records and files relative to available resources, programs, expenditures and other matters involved in the completion of activities (purchase orders, cheque requests, detailed budgets, etc.)
6. Prepare and submit all program reports, and well as a final report to the Program, Committee and Chief & Council.
7. Attend and work in conjunction with the IFN Child & Youth Policy Project Advisor to enhance the community service delivery.
8. Maintain attendance of all activities in a detailed records system (data collection).
9. Provide detailed monthly schedule on all program activities.
10. Conduct a thorough evaluation of all programs and activities within the scope of the OICYS Child & Youth Strategy Worker including quality assurance.
11. The final outcome of this project is the deliver holistic family and youth programming specific to the ages 7-12 years. This is a prevention program to enhance the lives the children and their families