



JOB POSTING – REPOST

Title: Fisheries Assessment Biologist – Saugeen Ojibway Nation (SON)
Reports to: Band Administrator
Terms: Full-Time
Hours: 35 hrs per week
Salary: \$60,000 - \$65,000 per annum
Location: Fisheries Department

Position Summary:

The SON Fisheries Assessment Biologist is directly responsible for all biotechnical aspects of the SON Fisheries Harvest and the Field Assessment Programs including;

- Commercial Harvest Assessment
- Calcified Growth Structure Analysis Facility
- Saugeen Ojibway Nation – MNRF technical meetings

The responsibilities of this position include assisting in the design and implementation of field studies and new fisheries initiatives. The Assessment Biologist will develop data standards for the SON Assessment Program and will ensure reliable collection, computer entry and primary analysis of gross effort, harvest and biological sample data of these commercial catches.

Duties:

Administrative:

- Coordinating work assignments, determine and assist in scheduling requirements and budget for time and supplies required for fulfilment of duties
- Co-ordinate activities of SON Assessment Technicians
- Oversees maintenance of Assessment equipment including; electrofishing equipment, nets, scales, measuring boards, etc.
- Assist in carrying out disciplinary actions and responsibilities according to the SON Personnel Policy
- Provides Joint Chiefs and Councils with reports on progress towards TACs (Total Allowable Catches), and will notify Council when such TACs are approached
- Development and implementation of training programs for staff
- Annual budget preparation and accounting
- Writes policy and procedures for the fisheries program
- Reporting and receiving direction from Joint Council

Technical:

- Design and implementation of field sampling to support SON research projects
- Collects, compiles, summarizes, analyzes, and interprets commercial and field sampling data
- Responsible for production of Technical Reports regarding the documentation of the Assessment Program activities and research endeavours
- Develops and maintains working relationships with Saugeen and Nawash commercial fisherman, industry, and governmental organizations, and other First Nations
- Overseeing the purchase, rental/lease, maintenance and repair of assessment equipment and data collection gear
- Responsible for maintenance and safe operation of the SON Fisheries Assessment vehicles and all sampling gear deployed as part of the Field Assessment Program

- Attending and contributing to the technical aspects of fisheries negotiations
- Assisting with other Fisheries related projects at SON as needed.

Qualifications:

- Undergraduate or higher in Fisheries Biology or related discipline
- Minimum two years' experience in fisheries assessment
- Advanced computer skills in word-processing and spreadsheets/databases
- Valid driver's licence and vehicle for transportation
- History of small boat operation, navigation and water safety
- Experience with fisheries assessment gear
- Must possess a high level of knowledge of First Nation fisheries issues

Requirements:

- Must be willing to take additional training as required
- Must possess excellent written and verbal communication skills
- Must display excellent organizational abilities
- Must be able to work with minimum supervision
- Must function well in meeting deadlines
- Must maintain confidentiality as defined in Policies and Procedures
- Ability to adapt to a variety of job situations involving long hours, hazardous conditions and difficult circumstances
- Ability to work independently, efficiently and effectively
- Ability to accept all responsibilities of the job and assigned tasks
- Ability to define a problem, analyze relevant information, develop solutions and solve problems
- Excellent management, interpersonal and communication skills
- Previous experience supervising staff is an asset
- Ability to travel and to work away from home for several days

Applications MUST include:

- Current cover letter
- Current resume
- Three names (not letters) of references with telephone numbers or email addresses (one must be current or most recent employer)

DEADLINE DATE: Friday, December 3, 2021 @ 4:00 p.m.
 (*No Late Applications Accepted*)

Only qualified applicants will be contacted for an interview
Qualified Saugeen First Nation members will be given priority

Successful candidate will be asked to provide a current Criminal Record Check

Applications Received by:

Office: HR Department, 519-797-2781, Extension 1110

By Fax: (519) 797-3458

By E-Mail: tina.jacobs@saugeen.org

By Mail: HR Department, 6 Cameron Drive, RR#1, Southampton, ON N0H 2L0