

CALL FOR TENDERS MID-DAY LUNCH PROGRAM FOR ELEMENTARY SCHOOLS

Prepare and deliver lunches for Saugeen students at G.C. Huston, St. Joseph's, Northport, and Saugeen Central Elementary Schools as well as grade 7 and 8 students at Saugeen District Senior School.

Lunches should be a variety of healthy foods that children want to eat.

Lunches would be delivered Monday through Friday* (excluding school closures, holidays, and PD days) beginning February 7 to June 29, 2022.

*currently Monday through Thursday at St. Joseph's as Friday is pizza day. May also change to Monday to Thursday at G.C. Huston if they bring back pizza day.

Approximately 150 lunches

In order to limit handling and assist in getting lunches to the students in their cohorts – they should be packaged per student.

Please include:

- a breakdown of costs to prepare lunches and purchase supplies (including wages and mileage)
- cost estimate per student
- overall estimate to run the program until the end of the school year
- sample menu of types of lunch to be provided

A band facility to prepare the lunches may not be available, please let us know what your plan is for kitchen and preparation space.

Please note: our ability to offer the contract will be dependent on funding

PAYMENT ARRANGEMENT (IF SELECTED FOR THE CONTRACT):

An invoice for required supplies for will be submitted by the Friday 2 weeks in advance so that a cheque can be ready by the following week allowing for shopping and prep time.

Following the delivery of the lunches on Friday, an invoice for mileage and labour for that week will also be submitted.

Please submit your tender by **4:00pm January 25, 2021** to the Saugeen Education Department.

CONTACT:

Attention: Mindy Gill-Johnson, Education Administrator
Address: 6 Cameron Drive, Southampton, ON N0H 2L0
Email: mindy.gill@saugeen.org