

SAUGEEN RECREATION SPORT ASSISTANCE FUND



POLICY STATEMENT:

The Saugeen Recreation Department, Saugeen Social Development Committee and Saugeen Chief and Council have designed the Saugeen Recreation Sport Assistance Fund to “assist” children with the costs involved with organized sports and equipment. The Saugeen Recreation Sport Assistance Fund is committed to promoting a physically active lifestyle to encourage healthy habits and recognizes the importance of supporting families with the Saugeen First Nation Membership.

1. SCOPE

- 1.1 A “child” is defined as 18 years of age and under.
- 1.2 On and off reserve band members are deemed eligible.
- 1.3 A photocopy of status card verifying membership is required to qualify for assistance.
- 1.4 “Applicant” is defined as the person filling out the application on behalf of their child/ren.
- 1.5 Exception includes applications aged 19 and over may apply for “Team Support”

2. DEFINITIONS

- 2.1 “Financial assistance” is defined as funds to help, in most cases, not designed to cover all costs.
- 2.2 An “organized sport” is defined as an activity overseen by physical action that is governed by a set of rules or customs often engaged in competitively.
- 2.3 “Equipment” is defined as necessary supplies or clothing needed to participate in an organized sport.
- 2.4 “Project” is defined as the activity in which the child is funded for, i.e. soccer, hockey, purchase of equipment, tournament, etc.
- 2.5 “Service Provider” is defined as the organized sport or equipment provider.

3. PROCEDURES

- 3.1 Applicants may download an application from the SFN Website, www.saugeenfirstnation.ca or pick up in person from the Saugeen Recreation Department or Saugeen Band Office.
- 3.2 Applicants must complete an application form and attach supporting documents then forward to the Saugeen Recreation Department by one of the following two methods:
- 3.11 -In-person or mailed to the Saugeen Recreation Department, 6 Cameron Drive, R. R. #1, Southampton, ON, N0H 2L0.
- 3.12 – In person to the Saugeen Administration Office located at 6 Cameron Drive, Saugeen First Nation, ON, N0H 2L0.
- 3.13 – E-mail applications will also be accepted. You may email your application to stephanie.john@saugeen.org.
- 3.3 Proof of costs for an organized sport may include a registration form, quote, invoice or email from a service provider. Information needed are as follows:
- Name of Service Provider in which cheque is payable to.
 - Mailing address of Service Provider.
 - Phone number or email or Service Provider.
 - Cost of activity.
- 3.4 All cheques will be made payable directly to the service provider. Pending qualifications, payments to applicants may be allowed for reimbursements. No exceptions.
- 3.5 Equipment cost can be roughly quoted. No document needed.
- 3.6 A purchase order will be issued for equipment and is limited to the businesses in which SFN is in the practice of doing business with. Purchase orders must be submitted to the Saugeen Recreation Department within 10 days of it being issued. Pending qualifications, reimbursements may be allowed.
- 3.7 Completed applications and supporting documents must be submitted 30 days weeks prior to the start date of the project.
- 3.8 All original receipts must be submitted within ten days via mail or in person to the Saugeen Administration Office addressed to the Saugeen Finance Department.
- 3.9 Purchase orders must be submitted within ten days of receipt in person to the Saugeen Administration Office addressed to the Saugeen Finance Department.

- 3.10 The Social Development Committee advises that only more challenging requests that may not easily fit into one of the categories of funding should be forwarded to Chief and Council, all other requests should be dealt with at the Recreation Manager level.
- 3.11 No applications will be accepted from Chief and Council unless first reviewed by the Recreation Manager and Social Development Committee when necessary.
- 3.12 The fiscal period for funding runs from April 1 to March 31.
- 3.13 Funds are not guaranteed for all qualifying requests as funds are limited in any fiscal period.
- 3.14 If granted financial assistance, failure to meet any of these requirements will result in future projects not being accepted and deemed ineligible in the next fiscal year.
- 3.15 For telephone inquiries please contact Stephanie John, Recreation Manager at 519-797-3254 ext. 2300 or stephanie.john@saugeen.org

4. FUNDING CATERGORIES

- 4.1 **Minor Hockey Registration**- up to a maximum of \$300.00 per child. The remaining cost to be paid by parent.
- 4.2 **Minor Baseball Registration**-the full cost for on-reserve team registration costs for minor baseball will be paid.
- 4.3 **Tournament** –Each child can apply for financial assistance for one tournament per year with the exception of children playing in hockey as the LNHL will count as their tournament. Tournament must be out of town to assist with half the costs including motel, mileage and food up to a maximum of \$300.00 per child.
- 4.4 **Hockey Rep Fees** - A child registered in minor hockey and excels into a Rep Level may receive funding up to 50% of fees to a maximum of \$500.00.
- 4.5 **Excellence in Recreation**-If a child excels in a sport or league, can be used for registration fees, travel, accommodations up to 50% or up to a maximum of \$500 .00 per year. If a child excels into a higher level of organized sports a maximum of two requests per year. Not to be used for Rep Fees. For example: a player who is scouted out to join a team. Some examples but not limited to include: Triple A, All Ontario, National, International.
- 4.6 **Team Support** -Teams aged 19 and over may apply for financial assistance to help cover registration costs up to a maximum of \$200.00 per year.
- 4.7 **Disability Recreation Assistance** – In addition to the \$300.00 Recreation Assistance, a child with a disability may apply for an additional \$400.00 in financial assistance for what is suitable for the child, equipment or camp costs will be allowed. Please note disability activities are more costly.

- 4.8 **Family Sport Assistance**— up to \$300.00 for any organized sport or equipment with the exception of children playing hockey as their registration is paid for in the amount of \$300.00.
- 4.9 **Minor Baseball Equipment/Umpire Fees**- up to \$2,000.00 to pay for minor baseball equipment and/or umpire fees. **Minor baseball** a \$25.00 fee is required for each player which is to assist the coach with paying for water, gatorade, drinks, fruit slices, popsicles, etc. for the players.
- 4.10 **Minor Hockey Equipment Support** – up to a max of \$200.00 per player to help offset the costs of equipment for children playing hockey.
- 4.11 **Minor Hockey Coaching Certification** – up to \$100.00/band member towards the cost of being certified as a minor hockey coaching positions.